

Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



TOWN OF ASHBURNHAM

Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

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TOWN ADMINISTRATOR'S REPORT April 4, 2011

- **TOWN COMMITTEES**

Currently there are openings on the Conservation Commission (2), Council on Aging (2), Historical Commission (1), and Advisory Board (1). These are all listed on the Town's website under Volunteer Opportunities.

- **WATER TANK**

Schedule is on track:

High Street

Start of Construction
On line

May 30th
September 30th

Gardner Hill

Design
Bid
Repairs Complete

May 1st
June 1st
November 30th

- **FY12 BUDGETS**

Warrant to be finalized at tonight's BOS meeting. Continue to review ways to present information at the Annual Town Meeting.

- **CAPITAL PLANNING**

Finalizing capital requests for Annual Town Meeting, and put together backup information and strategies.

Open forum was held on Monday March 28th to review the IT Advisory Board's requests for capital improvements. Meeting was attended by members of the Fire Department, Capital Planning, Advisory Board, and Board of Selectmen. Duncan Phyfe Chair of the IT Advisory Board started with a short presentation followed by a period of questions and answers.

Governor's budget has set the Ch90 monies at **\$368,000**. This will make available over \$600K for street repair in FY12. Steve Nims and I met to develop a priority on how monies are to be spent. On April 1st the legislature is scheduled to vote on the Governor's number after which a listing of streets and level of repair will be reviewed and made available on the Town's website.

- **SENIOR CENTER**

The grant awards are due in mid April for the final designs. I will be putting together a building committee which will consist of me plus members from the Advisory Board, Board of Selectmen, COA, and three members of the community. With the retirement of Shelley Hatch from the MRPC our new rep is Kevin Flynn. I am setting up a meeting to meet Kevin and to review our project.

- **MEMA**

The Town has applied for reimbursement for the "snow and Ice" monies from the State. Although Worcester County was not included in the State's snow emergency area we submitted for \$20,000 for reimbursement. We have asked our legislatures to request Worcester County be added to the Governor's list. Ashburnham received more snow than most of the communities in the snow emergency areas, but because it was based on the percent over average we did not qualify under the federal guidelines.

- **TOWN REPORT**

The town report for 2010 has been sent to the printers. I realized the historical importance of this document when I spent hours going through past reports to develop a time line of events for the school funding issue. Once again I want to thank Sylvia Turcotte for doing such a great job collecting, reviewing, editing, and assembling this vital piece of Ashburnham's history. This was also done under budget!!

- **WATER TREATMENT**

I have met with the Water Commissioners and Jim Kreidler- Town Manager from Winchendon about putting the water plant operation out to bid. I have generated the RFP which was sent to Mr. Kreidler for review. The current contract will expire in August 2011, and RFP will be sent out by the end of April.